



Community Education  
 Witchford Village College  
 Manor Road, Witchford, CB6 2JA  
[www.witchfordcollege.co.uk](http://www.witchfordcollege.co.uk)  
 Tel: 01353 664468

## Course Information Counselling Concepts

This course offers you an introduction to basic counselling concepts and skills. It will foster your self-awareness and encourage your development through the use and practice of listening skills, questioning skills and rapport building skills. The course will also give a brief overview of several counselling approaches.

Target Group	Suitable for those interested in Counselling concepts. Personal development and career development.	
Skills or entry qualification	No previous experience of knowledge required.	
Programme area	1	
Venue	Witchford Village College	
Start Date	22 September 2010	
Day of the week	Wednesday	
Time	7.30 p.m. to 9.30 p.m.	
No. of Weeks	15	
No. of Terms	2	
Learning Outcomes	<ul style="list-style-type: none"> <li>Recognise and use simple counselling skills such as reflection and open questions</li> <li>Recognise and state the difference between at least 3 counselling approaches</li> <li>Recognise and state the importance of self awareness in the counselling relationship</li> </ul>	
How will your progress and success be monitored and recorded?	Written and verbal comments from tutor. The course is subject to visits from an internal verifier and an external assessor. A final written assignment is marked externally.	
Course Level	Mixed Ability	✓
	Pre Entry	
	Level 1	
	Level 2 equivalent to 5 A-Cs GCSE or NVQ2	✓
	Level 3 equivalent GCE A Level	

Awarding Body	Award Body Consortium (ABC)	
External Assessment	By Exam	
	By Coursework or Portfolio	√
Assessment fee	TBA	
Tuition Fee	£128	
Concessionary fee	£96	
Additional Costs	Assessment Fee.	
Requirements for first class	Pen, folder for handouts and willingness to participate and learn.	
Progression post achievement	Further counselling courses are available in Huntingdon and Cambridge.	
What else will you have to do	We ask all students to complete an Enrolment form giving your details and it includes specific information for student monitoring by the Learning & Skills Council and is a requirement of entry to the course.	
How do we know if you are happy with your course	We will offer you the opportunity to complete a mid and end of course evaluation, where you can let us have your feedback on the tuition and other elements of your course. We encourage your views as it enables us to improve the courses we offer. You may contact us at other times if you wish.	
What else do we ask of you?	We would like you to let us know if you are unable to turn up to a class or are having any long-term difficulties. We like to know if there is a problem.	
Equalities Statement	WVC operates an Equality of Opportunity policy. We will ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all can access activities. If you have specific needs, which may affect your learning you are entitled to a confidential interview where we can look at the support you require. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so we building a learning community based on mutual respect and trust.	
Contact Us:	Email <a href="mailto:scook2@witchfordvillage.cambs.sch.uk">scook2@witchfordvillage.cambs.sch.uk</a> Or telephone 01353 664468.	